

Kwun Tong Government Secondary School
Use of Capacity Enhancement Grant 2021-2022

| Task Area | Major Area(s) of Concern | Strategies/Tasks | Benefits Anticipated | Time Scale | Resources Required | Success Criteria | Method(s) of Evaluation | People Responsible |
|----------------------------------|---|---|--|-----------------------------|---|--|---|--|
| English Language (S6 Oral Class) | Enhancing S6 students' speaking skills in preparation for the HKDSE English Paper 4 Examination | <ol style="list-style-type: none"> 1. To provide S6 students with additional practice on speaking. 2. To brush up their skills in group discussion and individual response. 3. To offer opportunities for S6 students to interact with students of different language abilities. 4. To better prepare them for the HKDSE Examination - Paper 4. 5. To provide students from the Stars Programme with additional practices. | <ol style="list-style-type: none"> 1. Students' skills in group discussion and individual response will improve. 2. Students will be better prepared for the HKDSE English Paper 4 Examination 3. Students from the Stars Programme will be more confident in sitting for the exam. | October 2021 – January 2022 | <ol style="list-style-type: none"> 1. An English tutor; 2. Budget: \$27,000 | <ol style="list-style-type: none"> 1. 70% of the students consider the oral class effective in enhancing their speaking skills. 2. The tutor give positive feedback on the performance of the students 3. S6 teachers consider their students' performance satisfactory | <ol style="list-style-type: none"> 1. Feedback from students 2. Feedback from the tutor 3. Feedback from the S6 English teachers | English HOD, S6 form coordinator and S6 English teachers |

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| English Language (S5 Oral Class) | <ol style="list-style-type: none"> Enhancing S5 students' speaking skills in group discussion, individual presentation and individual response Providing additional practice for the students from the Stars Programme | <ol style="list-style-type: none"> To provide S5 students with additional practice on speaking. To brush up on their skills in group discussion, individual response and individual presentation. To better prepare them for the Yearly Paper 4 Examination and the HKDSE English Paper 4 Examination. Students from the Stars Programme are offered additional practices on speaking and writing. | <ol style="list-style-type: none"> Students' skills in group discussion and individual response will improve. Students will be better prepared for the Yearly English Paper 4 Exam and the HKDSE English Paper 4 Exam Students from the Stars Programme will be more confident in sitting for the exams. | February to May 2022 (Three 2-hour sessions on Saturdays) | <ol style="list-style-type: none"> An English tutor Budget: \$42,000 | <ol style="list-style-type: none"> 70% of the students consider the oral class effective in enhancing their speaking skills. The tutor give positive feedback on the performance of the students. S5 teachers consider their students' performance satisfactory. | <ol style="list-style-type: none"> Feedback from students Feedback from the tutor Feedback from the S5 English teachers | English HOD, S5 form coordinator and S5 English teachers |

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| S1 English Summer Programme | Familiarizing S1 students to an authentic English learning environment | <ol style="list-style-type: none"> To familiarize students with using English in communicating and learning. To provide a language-rich environment for students to learn and practise using the four language skills. | <ol style="list-style-type: none"> Students will be able to communicate in simple English Students will be better prepared for learning in an English learning environment | August 2022 | Relevant service provided by the organizer Budget: \$12,000 | <ol style="list-style-type: none"> 70% of the students actively participate in the programme 70% of the students reflect that they are better prepared for the English learning environment The tutors give positive feedback to students' performance The English teachers consider the students' performance satisfactory | <ol style="list-style-type: none"> Students' feedback Teachers' observation | English teachers |

Task Area: Contract Staff

| Implementation Plan | Benefits Anticipated | Implementation Schedule | Resources Required | Person-in-charge |
|---|---|--|---|-------------------------|
| Employ 1 Teaching Assistant (Chinese & LS) for 4 months to enhance the effectiveness of teaching and learning | <ul style="list-style-type: none"> • Teachers are relieved of some of their workload in preparing /revising teaching materials. • Teachers have more time to concentrate on curriculum development and effective strategies to cope with student diversity | May 2021 to Aug 2022 | Salary + MPF: \$ 16,335 x 1.05 x 12 = \$ 68,607 | Assistant Principals |
| Employ 1 Teaching Assistant (Mathematics & Science) to enhance the effectiveness of teaching and learning | | Sept 2020 to Aug 2021 | Salary + MPF: \$ 16,335 x 1.05 x 12 = \$ 205,821 | |
| Employ 1 Teaching Assistant (IT & CLP) to enhance the effectiveness of teaching and learning | <ul style="list-style-type: none"> • Teachers are provided with IT support in preparing /revising teaching materials • Teachers are relieved of some of their workload in organizing Careers Life Planning activities • Teachers have more time to concentrate on curriculum development and effective strategies to cope with student diversity | Sept 2020 to Aug 2021 | Salary + MPF: \$ 16,335 x 1.05 x 12 = \$ 205,821 | |
| Employ 1 Teaching Assistant (Cultural & SEN) for 6 months to enhance the effectiveness of teaching and learning | | <ul style="list-style-type: none"> • Teachers are relieved of some of their workload in preparing /revising teaching materials. • Teachers are relieved of some of their workload in taking care of SEN students • Teachers have more time to concentrate on assisting SEN students | Mar 2021 to Aug 2022 | |