

Kwun Tong Government Secondary School

Use of Capacity Enhancement Grant (CEG) 2024-2025

Estimated Allocation: \$655,890

Plan: To employ teaching assistants to support teachers in preparing teaching materials;
To unleash teachers' capacity in enhancing teaching and learning effectiveness

Post	Purpose	Duties	Expenditure	Remarks
1. TWO Teaching Assistants (Math) & (IT+CLP)	To reduce teachers' administrative work to enhance teachers' capacity in teaching	<ul style="list-style-type: none"> - To assist teachers in handling non-teaching duties; - To prepare teaching materials and - To provide support for life-wide learning activities and other administrative works of the school 	Salary: \$19,170x12 MPF: \$958.5 (5%)x12 Annual Expenses: \$483,084	
2. 0.5 Teaching Assistant (6 months) (SEN + PSHE)	To reduce teachers' administrative work to enhance teachers' capacity in teaching	<ul style="list-style-type: none"> - To assist teachers in handling non-teaching duties; - To prepare teaching materials and - To provide support for life-wide learning activities and other administrative works of the school 	Salary: \$19,170x6 MPF: \$958.5 (5%)x6 Annual Expenses: \$120,771	6-month salary will be covered by Other Educational Purpose
3. Courses for Enhancing Learning Effectiveness (Provided by Service Suppliers)	To assist teachers in consolidating students' learning	<ul style="list-style-type: none"> - To provide English courses - To provide learning programme for S1 students 	Annual Expenses: \$35,000	
Total:			\$638,855	Surplus: \$17,035 (left for next year)