

Kwun Tong Government Secondary School

Capacity Enhancement Grant (CEG) 2025-2026

Estimated Surplus + Allocation: \$8,983 + \$676,944 = \$685,927

Plan: To employ teaching assistants to support teachers in preparing teaching materials;
To unleash teachers' capacity in enhancing teaching and learning effectiveness

Post	Purpose	Duties	Expenditure	Remarks
1. Teaching Assistants (Math) & (Chinese)	To reduce teachers' administrative work to enhance teachers' capacity in teaching	- To assist teachers in handling non-teaching duties; - To prepare teaching materials and - To provide support for life-wide learning activities and other administrative works of the school	Salary: \$18,895x12x2 MPF: \$944.75 (5%)x12x2 Annual Expenses: \$476,154	
2. Teaching Assistant (PSHE + CLP) - 10 months	To reduce teachers' administrative work to enhance teachers' capacity in teaching	- To assist teachers in handling non-teaching duties; - To prepare teaching materials and - To provide support for life-wide learning activities and other administrative works of the school	Salary: \$18,895x10 MPF: \$944.75 (5%)x10 Annual Expenses: \$198,397.5	2-month salary will be covered by Other Educational Purpose
Total:			\$674,551.5	Surplus: \$11,375.5 (left for next year)